Geraldine Delbos – Clerk

Fair Haven
High Street
Saul
Glos GL2 7LW
Tel: 01452 740995
Email: fwsparishclerk@gmail.com
www.frethernewithsaul.org.uk

Minutes of the Parish council meeting dated 29 July 2020

Present: Councillors; Cllr A Brown (Chairman); Cllr R Findlater; Cllr P Van der Hooft; Cllr C Bierer

Register of General Public attending meeting: 2 Members of the Public attended.

010720 **Public Question Time**
None

020720 **Apologies:**
Cllr J Jones; Cllr S Davies; Cllr R Cowley; Cllr C Bartlett

030720 **Declarations of Interest:**
Cllr R Findlater declared an interest in the Planning Application for 14 Sandfield Crescent, Saul.

040720 **Minutes**:
Approved: Voted by Cllr C Bierer; seconded by Cllr R Findlater

050720 **Council Governance, roles & co-opting**
Responsibilities of Council
Meeting to be arranged to finalise allocation of duties.

060720 **Correspondence Received**
Correspondence from Fretherne Bridge House re Planning Enforcement.
Letter to be sent to CEO at CRT.
ACTION: Cllr A Brown

7 Canal Row. Concerned re large root from Willow in Canal running under property.
Letter to be sent to owners confirming their consent for the Willow Tree to be killed. Cannot cut down until dead as root would continue to grow. Application to Planning for Willow Tree to be killed and then removed.
ACTION: Cllr A Brown / clerk

070720 **Finance**: to consider payments to be made as on list below:

Payee	For	Amount
G Delbos	Clerk	£ 340.01 SO
S Robbns	Grasscutting Inv 653	£ 110.54
Came & CO.	Insurance plus extra premium to cover pump hire £ 803.23 plus £ 84.00	£ 887.23
Mr A Brown	Pump Hire	£ 468.96
Mr Simon Fisher	Canal Posts	£ 326.00
Whitminster Hall & Playing Field	Hire of Hall	£ 25.00
HSBC (G Delbos Credit Card)	Scanner £ 89.18 Battery for laptop £28.61	£ 117.79

Cheques written out between meetings – All agreed via email with Council (due to Covid-19)
29 May 2020 – GAPTC – subscription renewal
Severn Grass (S Robbins) Invoices: 624 and 643 £ 617.70
D Davies – Verge Cutting: Invoice 1495 £ 399.06
G Delbos: Stamps for allotment letters £ 31.80
Birketts Solicitors: Advice £10.200.00
SO: Clerks Wages: March £ 340.01, April £ 340.01, May £ 340.01, June £ 340.01

All of the finances agreed and signed off by Council. Voted by Cllr C Bierer; seconded Cllr R Findlater.

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VAT Claim to be completed by next meeting.
ACTION: Clerk

080720 **Parish Council and Clerk**
Storage for papers and assets. – Cllr C Bierer
One answer may be a Fire proof cabinet. Check with GAPTC for regulations of storage of records. Look at costs of cabinet.
ACTION: Clerk

090720 **Audit**
2020 Final figures agreed by Council. Signed off by Cllr A Brown (Chairman).
Paperwork to be sent to Auditors.
Look at possible accounting software for next set of accounts. Check with GAPTC and Auditors
ACTION: Clerk

100720 **Approval of CIL (Community Infrastructure Levy) Return**
Nil Return
ACTION: Cllr R Cowley

110720 **District / County Councillor's News**
District and County Council Report – July 2020
Please find below my report for July in these strange and difficult times.
It is incredible how many aspects of our life have been impacted by this Pandemic. I will list a few of the key examples at a County and District Council level but if you have any specific questions please get in touch with me. First one of the inspiring aspects of this is how all levels of Government including National, County, District and the NHS are working together. At District, Political differences have been put aside and the 4 Group Leaders are working together.

Local Action Groups
The single largest activity was the co-ordinating of Local Support Groups to help those people who need help with shopping etc or even just someone to look out for them. This is now largely been wound down but it is important to understand that a renewed outbreak with associated needs to return to Self Isolation would require this to be reintroduced. Gloucestershire County Council have published its Covid 19 Local Outbreak Management Plan.

Supporting Business
District Council is also responsible for distributing the Small Business Support Grants and this has seen the distribution of £26m. This is money that has been provided by Central Government but has been distributed at a District Council level. I know there are cases where people have been disappointed and not received help but a significant number of businesses have received this crucial help.

Waste collection
This continued as normal throughout Lock Down, if you see the Ubico staff making their collections you might want to take a moment to thank them for this. All the County Recycling Centres are now re-opened but are operating with a booking process. This has proved popular with some residents as it has reduced queuing.

Vulnerable Individuals
The County Council has maintained Adult and Children's Social Care Services during Lockdown, and these are returning to a more normal service within the limitations of Social Distancing.

Highways
During Lockdown much Highways work was stopped, although the opportunity was taken to proceed with some large projects while traffic volumes were low. Normal operation has now returned and if you have any specific highway issues please don't hesitate to get in touch. It was noticeable during Lockdown how many more families were seen cycling, something it would be good to encourage more of.

Planning
Less critical functions like planning were impacted by the Lockdown but although the Ebley Mill office is still closed staff are working from home. Non-controversial applications have been being process and now that the Development and Control Committee can sit, all applications can be progressed. Work has also continued on the Local Plan although it is not clear that this can be completed in the original timescale as it requires further Public Consultation which would be impossible to do in the current circumstances, particularly of the potential site between Whitminster and the M5.

Meetings
County, District and Parish Council meetings are now all resumed although Saul and Whitminster are the only 2 Parish Councils that have reverted to Social Distanced physical meetings. The rest are all Video conference calls.

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Other News
In other non Covid related news, in the recent School Placement round 98% of pupils were offered a place at a school of their choice, 92% at their first preference. This is important as I am concerned that as we continue to build houses south of Gloucester that the secondary school provision keeps pace.

Finally the ramifications of this Pandemic go far and wide and there are continued concerns about Economic Recovery, and the County, Local Enterprise Partnership and District Council are working on a Local Economic Recovery Plan.

The FWS Parish Council took the opportunity to thank Cllr Pam Van der Hoof for all her work in setting up and running the Community Action Group.

120720 **Planning Applications**
Application Number: S.20/1302/TCA
Location: 6 Canal Row, Framilode, Gloucester, Gloucestershire.
Application Type: Trees in a Conservation Area
Description: Silver Birch (T1) Reduce by one third. Silver Birch (T2) Reduce by one third. Small Cherry (T3) - Remove.
Respond by date: 30 July 2020
No objections

Application Number: S.20/1278/TPO
Location: Saul Lodge West, Arlingham Road, Saul, Gloucester.
Application Type: Tree Preservation Order
Description: Cedar (T19) - fell dead Cedar and replant with one Cedar in 3m proximity.
Respond by date: 7 August 2020
No objections

Application Number: S.20/1026/HHOLD
Location: Ash Cottage, Framilode, Gloucester, Gloucestershire.
Application Type: Householder Application
Description: Re-submission of the application S.19/1870/HHOLD - Two storey side extension & alterations
Respond by date: 4 August 2020
No objection

Application Number: S.20/1424/HHOLD
Location: 14 Sandfield Crescent, Church Lane, Saul, Gloucester.
Application Type: Householder Application
Description: Two storey extension, erection of veranda and balcony. Vehicle crossover to allow parking in front of the house
Respond by date: 14 August 2020
No objection

Any other applications received after Agenda was issued.

130720 **Planning Issues**
Fretherne Bridge House – installation of access gates without planning permission. Encroachment onto land belonging to CRT. Reported to CRT and Planning Enforcement. Follow up needed.

Land at the end of disused Canal – behind Saul Villa.
Concern re tree being cut down in Conservation area. To be reported to Planning Enforcement.

Upper Framilode – tree cut down in Conservation area. To be reported to Planning Enforcement. Large tree in residential area. Photos to be included. Base was at least 30 inches.

Report of residential log cabin having been built on Malthouse Farm land. No planning application has been received. More investigation needed.

140720 **Police report and Neighbourhood Watch**
None

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150720 **Stroud Water Canal**

Drainage Company have been contacted regarding having a camera to look at potential blockage. These emails have not been responded to.

ACTION: Cllr A Brown

Look at increasing our water allowance for extraction.

ACTION: Clerk

Canal Finances

Any money donated from parishioners for the restoration of the Canal to be put in FWS bank account. All payments out from this account to cover costs. Receipts will be given for all donations.

ACTION: Clerk

Statutory Declaration re ownership of canal needs to be actioned.

ACTION: Cllr C Bierer.

FWS are very thankful to the volunteers that are carrying out the work on the Canal.

160720 **Website Maintenance**

Check on all outstanding Minutes etc. uploaded.

ACTION: Cllr C Bartlett

170720 **Memorial Hall, Playing Fields and Playground**

Vandalism escalating and an increase in anti-social behaviour and drug use.

CCTV Quote to be obtained.

ACTION: Cllr A Brown; Cllr C Bierer

Contact Mike Trebble – how to deal with this problem and to enquire whether SARA plan is still in force.

Four stages of the SARA (scanning, analysis, response, and assessment) model of problem-solving to identify ways in which the current practice falls short and offer recommendations for how it might be used appropriately.

Request Katie Markwick (SDC) to re-spray poo signs especially around the playing field area.

ACTION: Clerk

180720 **Village Matters / Improvements**

Investigation into fund raising or possible grants. Clerk to contact GAPTC to investigate.

ACTION: Clerk / Cllr P Van der Hooft

Canal / Upper Framilode and Saul Pound – Fencing with Paul Gardner – all done. Put rope around new area that has now fallen. Council agreed for up to £100 in costs. Quote required for remainder of fencing.

ACTION: Cllr C Bierer

Moor Street – fencing – with Dan Tiffney send reminder email re drainage on hells corner with picture.

ACTION: Clerk

Phone box – painting. Awaiting quote.

Willow Trees in Canal need killing and then removing. Council agreed to apply for planning permission.

ACTION: Clerk ; Cllr A Brown

190720 **Parking on Roads next to Canal – all areas**

Some work has been carried out but this still remains a big problem. Could the area through gate be made for car parking for boaters? Gateway is actually an emergency access point. On agenda for next meeting.

200720 **Date of next meeting – 26 August 2020**

There being no other business, the meeting closed at 9.30pm……..Chair

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

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