1 French Burr Place
Gloucester
GL1 5PH

Tel: 01452 247040 or 07775 935739
Email: fwsparishclerk@gmail.com
www.frethernewithsaul.org.uk

FRETHERNE WITH SAUL PARISH COUNCIL

I hereby give notice of a Parish Council Meeting to be held on Wednesday 26th January 2022 at 7:30 pm at Saul Memorial Hall. Members of the Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare. The Parish Council will be working within the Health and Safety stipulations of the Memorial Hall (to be confirmed), please bring mask's in case you need to wear them and be prepared to use hand sanitiser. Numbers may be restricted.

Agenda

010122 **To receive apologies for absence.**

020122 **Declarations of Interest on the Agenda**
Register of Interests: Councillors are reminded of the need to update their register of interests.
To declare any personal or pecuniary interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant items.)

030122 **To approve the minutes of the meetings held on 24th November 2021 and planning meeting on 13th December 2021 as a true record.**

040122 **To receive a report from County Councillor Stephen Davies.**

050122 **To receive a report from District Councillor John Jones.**

060122 **Public Question Time**
20 Minutes is allocated to allow members of the public to address Council, 5 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h).

070121 **To receive an update on the Build Back Better applications.**
An update on the Stroudwater Navigation application, and all that encompasses, from Cllr's Bierer, B Findlater and Lever.
An update on the Memorial Hall Playing Field Equipment application, and all that now encompasses, from Cllr Bartlett.

080122 **Planning Applications**

Application Number: S.22/0056/TCA
Location: 7 Canal Row, Framilode, Gloucester, Gloucestershire
Application Type: Trees in a Conservation Area
Description: T1 Rowan - remove.
Respond by date: 01.02.2022

Application Number: S.21/3030/HHOLD
Location: Trevose, Fretherne Lane, Saul, Gloucester.
Application Type: Householder Application
Description: Replacement front porch.
Respond by date: 26.01.2022 extension granted until 31.01.22

Signed / Date

Planning Applications Decisions

Application Number: S.21/2485/HHOLD 39 Passage Road, Saul, Gloucestershire
Description: Two storey & single storey rear extension plus loft conversion
Decision: Refused
Application Number: S.21/2615/TCA Fairview, Church Lane, Saul
Description: Walnut Tree - Fell
Decision: Application Approved
Applications Number: S.21/2779/TCA The Coach House, Framilode, Gloucester
Description: T1 Remove Leylandii growing into and damaging Sycamore tree alongside it, reduce Sycamore by up to 5m. T2 Remove Cherry tree. T3 Horse Chestnut reduce by 5 metres all round. T4 Leylandii reduce height by 6 metres.
Decision: No Objection
Application Number: S.21/2537/VAR Black Rabbit Cottage, Framilode, Saul, Gloucestershire
Description: Variation of Condition 2 (approved plans) on permitted application S.20/0549/HHOLD – Amendment to balcony screen and glazing to gable end.
Decision: Refused

090122 **Finance:**

To approve the following payments in accordance with the budget.
Supporting documents have already been sent to councillors.

Payee	For	Amount
Admin costs	Inc. clerks wages (Jan) postage 10.20 stamps and ink cartridge	£437.86
Cllr P Van Der Hooft	Batteries for Christmas tree lights	£6.00
SLCC	CiLCA payment	£410.00

To ratify payments made between meetings –

GAPTC Chairman Course inv 7113	£25.00
GAPTC CILCA Mentoring inv 7102	£235.00
Cllr P van der Hooft Christmas lights batteries for existing lights	£58.98
Payments to clerk re balance for Oct & Nov payslips £161 and £23	£184.00
Play Inspections Inv 51014	£210.00
Clerks Dec Wages inc pay award	£749.54
GAPTC Clerk Networking inv 7124	£20.00

To review and approve January bank reconciliation and accounts.
This has already been circulated to the councillors.

100122 **To note correspondence received**

All letters and emails from a member of the public regarding a complaint have been responded to by 1st December 2021.
The clerk received an email from a concerned member of the public re driftwood obstructing the flood gates at the drainage channel at Fretherne. The EA were informed requesting feedback. No feedback forth coming.
An email from a member of the public raising the issue of a number of temporary signs which are still littering the Green and Church Lane some months after the work at Sandfield Bridge was completed. This has been raised with Highways a number of times but has, again, been raised with them.

110122 **To approve the proposed budget for 2022/3.**
This has been circulated to councillors for their consideration and discussion prior to the meeting.

To approve existing Standing orders
To approve existing Direct Debit

120122 **To approve the Precept for 2022/23.**
This has been circulated to councillors for review and discussion prior to the meeting.

Signed / Date

130122 **Clerks Report**

Feedback from actions raised at the last meeting –

Have contact the Memorial Hall Committee re waste bins, place of refuge. A meeting is arranged for January, added to list to discuss then.

SDC have provided the link to the rubbish bin supplier. This has been circulated to the PC and the Memorial Hall committee for discussion in January.

Inland Water Board contacted re key to the pump cupboard. This is not forthcoming, no change from previous discussion.

Robert Cunningham, the Royale Piper, is already booked for Gloucester Cathedral Jubilee celebrations.

The BT telephone box ownership has been looked into and will be covered in minute 170122.

The bunkers for possible storage of sand and sand bags cost £378 ea inc VAT with a lead time of approx. 3 weeks. Will also be included in the meeting with the Memorial Hall committee in January.

140122 **To receive an update on the register of The Ship public house as a Community Asset.**

The five year listing of The Ship as a Community asset is due to expire in August 2021, this has been resubmitted. Cllr Bartlett to advise.

150122 **To discuss the possible purchase of the telephone box at Framilode.**

The clerk contacted BT re ownership of the telephone box and has been sent an updated copy of the contract to purchase the phone box for £1 as a community asset. The actual public phone has already been removed although there is still a power supply to the box. To be considered, the upkeep of the box, what it could be used for, insurance implication.

160122 **To receive an Allotment Update and approve tenant payments.**

There were three allotments available for re-let at the end of November. As all needed some work to get back to a workable standard and as it was only three months to the end of the year, the clerk requested that the new tenants were only asked to pay the bond and not rent for the remaining period. Council to discuss and approve this request.

170122 **To approve the updated Allotment Tenancy Agreement for 2022/3.**

Changes have been made to the Terms and Conditions of the allotment Tenancy Agreement, the agreement has been previously circulated to the councillors for their review with a view to approving the changes at this meeting.

180122 **To receive a report on the meeting with the Memorial Hall Committee and discuss items raised during the meeting.**

A meeting was held between the Memorial Hall Committee (MHC) and Cllr's Bartlett and van der Hooft to discuss items listed below and how the parish council (pc) can work with the MHC on these.

Discuss the safety inspection of all equipment on the playing field. 2. Replacing the broken rubbish bin. 3. Siting of box to contain sand and sand bags to prevent flooding at the Memorial Hall as part of the village emergency plan. 4. Identify the piece of land not part of the Memorial Hall Playing Field. 5. To explain the Build Back Better Scheme to the MHC and how the pc can support them with this i.e. CCTV and/or fibre connection. 6. Two Oak Trees to commemorate the Queens Platinum Jubilee are to be planted on the playing fields. 7. Plans to celebrate the Queens Platinum Jubilee if any. Finally, anything else the MHC wished to discuss with the pc.

190122 **To approve the purchase of support and wildlife protection for the two oak trees being planted on the Memorial Hall Playing Fields to commemorate the Queens Platinum Jubilee.**

Two dry root oak saplings have been given to the parish council by the Honourable Company of Gloucestershire to commemorate the Queens Jubilee. These will be planted on the playing field and looked after by Saul Under 5's Play Group. To give them the best care, they will require trunk protectors, support and irrigation pipe. Clerk is costing this out.

200122 **To receive an outline of what plans the Entertainment committee have to celebrate the Queens Platinum Jubilee in June 2022.**

210122 **To approve the purchase of books essential for the SLCC CiLCA course and which the council should already have as standard literature for reference purposes. Clerk to give an understanding of the importance of these publications.**

Local Council of Administration (12th Edition) by Charles Arnold Baker (Yellow Bible) £119, SLCC The Clerks Manual (covers English and Welsh law, has 80 different categories from accounting audit to website, newsletters

and publicity) £47.50, Governance and Accountability for local councils – A Practitioners Guide £20. Other reference manuals will be downloaded where possible keeping further costs to a minimum.

220122 **Date of next meeting is 23rd February 2022.**

Signed: *Kay Brown 28th January 2022*

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Signed / Date