FRETHERNE WITH SAUL PARISH COUNCIL

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I hereby give notice of a Parish Council Meeting to be held on Friday, 15th May 2024 at 19:45 in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

Agenda

010524 **To receive apologies for absence.**

020524 **Declarations of Interest on the Agenda**

030524 **To approve the minutes of the meetings held on 19th April 2024**

040524 **Public Question Time**
10 Minutes is allocated to allow members of the public to address the Parish Council, 3 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).

050524 **To receive a report from County Councillor Stephen Davies.**

060524 **To receive a report from District Councillor**

070524 **Planning Application**
Application Number: S.24/0661/LBC
Location: The Cottage, Saul Lodge, Arlingham Road, Saul.
Application Type: Listed Building
Application Description: Replacement of eleven casement windows
Respond by date: 09.05.2024 an extension has been granted to 17.05.24

Planning Decisions

Application Number: S.24/0344/HHOLD Orchard House, High Street, Saul, Gloucester.
Application Type: Householder Application
Description: Erection of porch and 1.5 storey garage extension to front.
Decision: Awaiting decision

Application Number: S.24/0617/TCA The Old Vicarage, High Street, Saul, Gloucester.
Application Type: Trees in a Conservation Area
Description: T1, T2, T3 and T4 - Italian Alders - Fell**.**
Decision: Approved

Application Number: S.24/0389/LBC Saul Lodge West, Arlingham Road, Saul, Gloucester.
Description: Replacement of two windows.
Decision: Awaiting decision

Application Number: S.24/0497/HHOLD The Pound House, Framilode, Gloucester, Gloucestershire.
Description: Replacement side conservatory, with retained slab and dwarf wall
Decision: Permitted

Application Number: S.24/0007/HHOLD 1 Garden Cottages, Framilode Passage, Saul, Gloucester.
Description: Erection of single storey rear & double storey side extension. (Resubmission of S.23/0684/HHOLD - extend the permitted single storey side extension).
Decision: Awaiting decision

Application Number: S.24/0033/HHOLD Field View, 6 Sandfield Crescent, Church Lane, Saul.
Description: Erection of 3 storey side extension. Alterations to permitted application - S.23/1321/HHOLD.
Decision: Awaiting decision

080524 **To consider amendments to and adopt the Standing Orders,**
- In section 3x, the meeting length should be amended to two and a half hours

090524 **To adopt the following regulations and policies**
- Financial Regulations
- Code of Conduct Policy

100524 **To consider and adopt the following policies:**

- Data Protection Policy
- General Privacy Notice
- Privacy Notice (Staff, Councillors and Role Holders)

The policies were circulated to the Councillors prior to the meeting for their consideration

110524 **To receive feedback and update on the progress with the kissing gates that the Gloucestershire County Council Public Rights of Way (PROW) officer is making.** Following the unfortunate refusal by one of the landowners along the public footpath for the installation of kissing gates the Parish Council raised questions with the PROW officer. Clerk to update on the response to questions posed to the PROW officer.

120524 **Finance: To approve the following payments in accordance with the budget.**
Supporting documents have already been sent to councillors.

Payee	For	Amount
Administration costs	To include Clerks pay, postage, stationary etc	£443.32
Birketts LLP	Legal advice for the recovery of Costs	£201.60
Severn Grass Services	Parish Maintenance	£232.00
Noticeboard Company Ltd	Pro-forma invoice for notice board at the canal	£782.40
ROSPA	Interim inspection of play equipment at the Memorial Hall	£260.00

To ratify payments made and income received between meetings –

Water Plus April	Water supply to the allotments	£38.65
Solar Technology Int	Solar light for the telephone box	£185.00
JRB Enterprises	Dog Poop bags for the dispenser at the playing field	£42.18
SLCC Membership	Annual Membership Renewal	£112.00

Payments received

VAT payment from financial year 2023/24	£2332.67
SDC Precept April Payment	£8450.00
Annual agreement from the allotments to date	£1077.50

To review and approve May 2024 bank reconciliation and accounting spreadsheet.
These have already been circulated to the Councillors.

130524 **The Internal Drainage Board have contacted the Parish Council with the offer to make a presentation about their work in the local area.** It would be a short 15-minute presentation followed by the opportunity to raise questions with the IDB team. To discuss this offer and to consider inviting other local Parish Councils and interested residents to a joint presentation.

140524 **Clerks report – to update on actions raised at the April meeting and other matters arising**

- The work on the allotment trees will be carried out on 30th May 2024
- The Poop bags for the dispenser at the Memorial Hall Playing Field continue to be out of stock.
- A Solar light for the telephone box on the High Street has been ordered
- A notice board for Canal information has been ordered.
- There are four vacant allotments, these have been advertised on social media and the website has been updated to indicate availability. There are some outstanding annual tenancy fees, reminders have been sent.

150524 **To receive an update on the commissioned survey on the disused section of the Stroudwater Canal at Upper Framilode, repair of the dam on the canal and the drainage work along the towpath.**
Further to the Wild Service survey there has been no further comment from the Volunteer Group. To approve making the Wild Service survey available on the Parish Council website and social media. Council to discuss how to progress repairs on the dam, to understand what is involved and the cost to carry the work out. Cllr Bierer to provide feedback.

160524 **To consider the suggestion by an allotment holder, that a communal compost facility be created at the end of the allotments, also to discuss and consider next steps following the report of Mares Tail, a highly invasive weed on one of the allotments which is now spreading to neighbouring allotments.** To consider the location and the cost of installing the compost facility. To understand the nature of Mares Tail, how invasive it is and how best to eradicate it and the costs involved

170524 **Date of next meeting 26th June 2024**

Signed: *Kay Brown 15th April 2024*

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.

Signed / Date