FRETHERNE WITH SAUL PARISH COUNCIL

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I hereby give notice of a Parish Council Meeting to be held on Wednesday, 26th June 2024 at 7pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

Agenda

010624 **To receive apologies for absence.**

020624 **Declarations of Interest on the Agenda**

030624 **To approve the minutes of the meetings held on 15th May 2024**

- Annual Parish Council Meeting
- May monthly meeting

The Annual Parish Assembly meeting minutes will be approved at the meeting of the same title in 2025

040624 **Public Question Time**
10 Minutes is allocated to allow members of the public to address the Parish Council, 3 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).

050624 **To receive a report from County Councillor Stephen Davies.**

060624 **To receive a report from District Councillor Robert Brown**

070624 **Planning Application**
Application Number: S.24/0984/HHOLD
Location: Mavic, Moor Street, Saul, Gloucester.
Application Type: Householder Application
Description: Erection of two storey extension
Respond by date: 28.06.2024

Planning Decisions

Application Number: S.19/0291/FUL Stroudwater Canal Phase 1B, Eastington, Gloucestershire
Application Description: Reinstatement of the 'Missing Mile' section of the Stroudwater Navigation and development of associated infrastructure including locks, mooring basin, car parking, cafe and leisure facilities building with combined office and residence for basin manager
Decision: Application Permitted

Application Number: S.24/0661/LBC The Cottage, Saul Lodge, Arlingham Road, Saul.
Application Description: Replacement of eleven casement windows
Decision: Application refused

Application Number: S.24/0344/HHOLD Orchard House, High Street, Saul, Gloucester.
Application Type: Householder Application
Description: Erection of porch and 1.5 storey garage extension to front.
Decision: Application withdrawn

Application Number: S.24/0389/LBC Saul Lodge West, Arlingham Road, Saul, Gloucester.
Description: Replacement of two windows.
Decision: Awaiting decision

Application Number: S.24/0007/HHOLD 1 Garden Cottages, Framilode Passage, Saul, Gloucester.
Description: Erection of single storey rear & double storey side extension. (Resubmission of S.23/0684/HHOLD - extend the permitted single storey side extension).
Decision: Awaiting decision

Application Number: S.24/0033/HHOLD Field View, 6 Sandfield Crescent, Church Lane, Saul.
Description: Erection of 3 storey side extension. Alterations to permitted application - S.23/1321/HHOLD.
Decision: Awaiting decision

080624 **To receive an update on the commissioned survey on the disused section of the Stroudwater Canal at Upper Framilode, repair of the dam on the canal and the drainage work along the towpath.**

- Representative of the Volunteer Group to update the Parish Council on their thoughts following consideration of the Wild Service Survey Report.
- Council to approve making the Wild Service survey available on the Parish Council website and social media.
- Council to discuss how to progress repairs on the dam, to understand what is involved and the cost to carry the work out. Cllr Bierer to provide feedback.
- Should the work on the drainage along the towpath proceed during the summer period
- Council to also discuss the infestation of Azolla, treatment methods, time scale and cost to treat

090624 **To discuss Westerleigh Group proposed plans for a crematorium on the A38 in Eastington Parish.**
A public consultation was recently held at Fromebridge Mill at very short notice to provide an opportunity to understand the plans, the location and for the planners, Westerleigh Group, to get an understanding of the local opinions. Cllr Findlater to give an update on the public consultation.

100624 **To discuss and adopt the following regulations and policies**

- NALC Model Financial Regulations 2024
  These have been circulated to the Councillors prior to the meeting for their consideration.

110624 **To receive feedback and update on the progress with the kissing gates that the Gloucestershire County Council Public Rights of Way (PROW) officer is making.** Following the unfortunate refusal by one of the landowners along the public footpath for the installation of kissing gates and discussion at the May meeting, the Parish Council raised questions with the PROW officer.

- If permission could not be gained along EFL 31, could the funding be used to replace stiles on another footpaths e.g. EFL 6
- Access to the end of the PROW EFL 22 is still blocked by brambles, could these be cleared by the PROW team

Clerk to update on the response to questions posed to the PROW officer.

120624 **Finance: To approve the following payments in accordance with the budget.**
Supporting documents have already been sent to councillors.

Payee	**For**	**Amount**
Administration costs	To include Clerks pay, PAYE, postage, stationary etc	£538.62
Kay Brown	Gift to retiring Councillor (Chairmans allowance)	£22.00
Severn Grass Services inv 353	Parish Maintenance	£232.00
Water Plus May 24	Allotment Water supply in credit	-£157.03
April Skies inv 0328	Internal Audit	£115.00
Saul Memorial Hall inv 23/24	Meeting rent	£180.00
Handmade Planters Gloucester inv 0062	Raised beds at the allotments	£1650.00
DJD Agri inv 1881	Verge cutting	£487.12
ROSPA Inv 80309	Interim inspection of play equipment	£312.00

To ratify payments made, and income received, between meetings –
Chris Arnold Tree Surgery Inv 5321 – removal of two trees at the allotments £456.00

To review and approve June 2024 bank reconciliation and accounting spreadsheet.
These have already been circulated to the Councillors.

130624 **To resolve and sign the Annual Governance and Accountability Return 2023/24 (AGAR)**
The Annual Governance and Accountability Return having been previously circulated to the councillors for consideration including an Exemption Certificate.

140624 **To resolve and sign the Accounting Statements 2023/24**
The accounting statements have been previously circulated to the councillors for their consideration.

150624 **To approve the dates for the Period of Exercise of Public Rights**.
The dates for the Period of Exercise of Public Rights are set between 28th June 2024 and 8th August 2024

160624 **Clerks report – to update on actions raised at the April meeting and other matters arising**

- DJD Agri want to make it known that they are in no way responsible for the damage to the road sign near Fretherne bridge. This has been hit a number of times and previously reported to the Clerk.
- Letters received from Parishioners referencing the canal have all been responded to with an explanation of the legal implications of working on the canal due to the possibility of Water Voles. A survey to establish what work could be carried out and how best to do it without incurring any legal liabilities was commissioned at the end of 2023; the survey, along with questions raised by the Parish Council and responses, have been supplied to the Volunteer Group. The Parish Council await their proposal for working on the canal.
- Trees at the end of the allotment site which were unstable following the storms at the end of 2023/beginning of 2024 have now been removed.

- Clerk has circulated an invite to the other local Parishes to attend the IDB presentation. Waiting for responses.
- The ROSPA interim inspection report for the play equipment at the Memorial Hall Playing Field has been completed; it has been circulated to the Councillors for their consideration and will be discussed at the next meeting.
- The Poop bags for the dispenser at the Memorial Hall Playing Field have now been delivered and the dispenser has been replenished.
- A Solar light for the telephone box on the High Street has been delivered and will be installed soon.
- A notice board for Canal information has been delivered, installation is being arranged.
- The facebook post about available allotments has been updated and pinned.
- A facebook post about Fix My Street has been posted on the Community page

170624 **To discuss and approve items associated with the allotments.**

- The raised beds on allotment 11a have been agreed, contractor informed and an installation date of 6th July has been agreed.
- There are now four available allotments which have been advertised on the website, social media and the allotment noticeboard. These allotments are now becoming overgrown with both grass and some have an infestation of Mares Tail. Council to discuss treatment of the Mares Tail and the cost to strim the other five vacant allotments. Cllr Bierer to provide information as to treatment and cost and method to treat the
- Mares Tail infestation.
- An allotment tenant has recently passed away, to approve returning the annual tenancy payment

180624 **Date of next meeting 31st July 2024**

Signed: *Kay Brown 20th June 2024*

Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.