# FRETHERNE WITH SAUL PARISH COUNCIL

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**I hereby give notice of a Parish Council Meeting to be held on Wednesday, 30th October 2024 at 7pm in Saul Memorial Hall. Members of the Parish Council are hereby summoned to attend for the purpose of transacting the following business, residents of the Parish are welcome to attend. Anyone attending should be aware that the meeting may be recorded.**

Please be respectful of the proximity to other people attending the meeting and take relevant steps to respect their welfare.

**Agenda**

**011024** **To receive apologies for absence.**

**021024** **Declarations of Interest on the Agenda**

**031024** **To approve the minutes of the meeting held on 25th September 2024**

**041024** **Public Question Time**
10 Minutes is allocated to allow members of the public to address the Parish Council, 3 minutes will be allocated to each person. Speakers are requested to keep their comments brief. Standing Orders item 3, para (e)(f)(g)(h)(k).

**051024** **To receive a report from County Councillor Stephen Davies.**

**061024** **To receive a report from District Councillor Richard Maisey**

**071024** **To receive a report from PCSO Treble**

**081024** **To receive an insight into the work of the Community Warden Sharon Vaughan**

**091024** **Planning Application**

**Application Number:** S.24/1646/FUL
**Location:** Fromebridge Wetlands Project Stroudwater Canal, Bristol Road, Whitminster, Gloucestershire.
**Application Type:** Full Planning Application
**Description:** Creation of a water vole pond, levelling of the canal towpath bank, construction of a multi-user canal towpath and an accessible bird hide
**Respond by date:** 05.11.2024

**Application Number**: S.24/1721/HHOLD
**Location:** Goughs Cottage, High Street, Saul, Gloucester.
**Application Type:** Householder Application
**Description:** Erection of single storey and 2 storey side extensions and single storey rear extension with accessible accommodation at ground floor.
**Respond by date:** 29.10.2024, extension granted to 1.11.2024

**Application Number:** S.24/1706/TCA
**Location:** The Old Vicarage, High Street, Saul, Gloucester.
**Application Type:** Trees in a Conservation Area
**Description:** T1 to T4 maple & lime - silvicultural thin.
**Respond by date:** 16.10.2024, extension granted to 30.10.2024

**Planning Decisions**

**Application Number:** S.24/1366/P3Q
**Location:** Barn 2, Dunstalls Farm, Arlingham Road, Saul.
**Description:** Conversion of agricultural barns to 1 dwelling house and demolition of 2 attached structures.
**Decision:** Awaiting Decision

**Application Number:** S.24/1266/FUL
**Location**: Dunstalls Farm, Arlingham Road, Saul, Gloucester.
**Description:** Altered access and parking arrangements to serve existing commercial uses
**Decision:** Awaiting Decision

**101024** **To discuss how best to organise the upkeep of the disused section of the Stroudwater Canal at Upper Framilode and to receive an update on the present condition of the canal.** Further to the information received about the previous Volunteer Group, the Parish Council are to discuss how to move forward on the maintenance of the canal.

- The weevils to treat the Azolla were delivered on the 20th September and were put straight into the canal. Dependant on weather conditions, it could take 8-10 weeks before any noticeable effects start to be seen.
- Due to the rainfall recently combined with the repaired drainage, the water levels in the canal are recovering in the west side of Moor Street. Concerns were raised about water levels to the East of Moor Street, has the plug failed? Cllr Bierer to update on the cost to put dye into the canal to see if there is a leak
- To discuss the best way forward to manage the canal, a proposed work plan and how to proceed going forward. Cllr Bierer to update the Council on his meeting with members of the Volunteer Group.

**111024** **To review and discuss the Interim Audit.**

**121024** **Finance: To approve the following payments in accordance with the budget.**
Supporting documents have already been sent to councillors.

| Payee | For | Amount |
|---|---|---|
| Administration costs | To include Clerks Sept pay, PAYE, and administrative costs | £446.17 |
| Severn Grass Services inv 398 | Parish Maintenance | £143.00 |
| CABI | Weevils for the canal | £1958.40 |
| Water Plus | Allotment Water Supply October | -£40.98 |
| Clerk | Christmas lighting | £141.97 |
| Cllr Jeffries | Replacement light fitting for the Defib phone box | £19.82 |

**To ratify payments made, and income received, between meetings –**

- HMRC PAYE £32.60
- PKF Littlejohn Annual Governance and Accountability Return 2024 £252.00

**Payments received**

- Stroud District Council Precept part 2 £8450.00
- Gloucestershire CC Highways Verge cutting agreement £1115.91

**To review and approve October 2024 bank reconciliation and accounting spreadsheet.** These have already been circulated to the Councillors.

**131024** **To receive an update on Christmas on the Pound 2024, to review the arrangements and discuss what is required for the event in December 2024**
Items arranged: Dates for putting the lights up and the event have been agreed – 29/30th November and Saturday 7th December, lights will be repeated in Fretherne and Upper Framilode, tables can be borrowed from the Memorial Hall
Updates:

- The Clerk has purchased lights to replace those that were broken and additional lighting sets to improve the displays
- Sourcing additional or larger gazebo – Cllr Jeffries to update
- Sourcing a generator – Clerk to update
- Ask the house opposite about power supply – Clerk to update
- Supply of urn and purchase of refreshments – Cllrs Jeffries and Findlater to update
- Confirmed with the Choir that the event is going ahead

**141024** **Clerks report – to update on actions raised at the September meeting and other matters arising**

- A member of the public contacted the Clerk asking when the last traffic survey was carried out as she was concerned about the speed of vehicles through the village and country lanes and the danger this imposes to pedestrians and slower road users. Details of the two methods of speed monitoring carried out in 2022 were provided in a reply.
- An email has been received about the flooding along Fretherne Lane during the recent heavy rains. This has been forwarded to the Highways Manager to investigate accompanied by FixMyStreet references and maps reported by the member of the public.
- A budget of £50 was set for the repair of the light in the Phone box/defibrillator. Cllr Jeffries to give update.
- The Clerk is still waiting to receive the quote for refurbishment of the two bus stops. A further reminder to be sent.
- Further quotes were received for the removal of the unstable plum tree adjacent to the footpath at the back of the Ship and removal of the branch overhanging the footpath along the East branch of the canal. Quotes to remove the branch of £400 and £330 have been received. Due to the concern over the stability of the branch, the quote for £330 has been accepted with work to be carried out as quickly as possible.
- The details of the Insurance Policy have been shared with Longney & Epney Parish Council for the purpose of investigating a group insurance policy for Severn Voice Parishes.
- A member of the public raised concerns about the Queen Elizabeth II Golden Jubilee bench on the Memorial Hall playing field and the cost to repair. Cllr Bierer to give an update on an alternative quote and Council to agree to course of action.

- All requested paperwork relevant for the Interim Audit has been posted to the Internal Auditor

**151024** **To update, discuss and approve items associated with the allotments.**

- A quote for soil for the raised beds has been requested. Clerk still waiting for a response.
- Four of the raised beds have been reserved once they have been filled.
- Details of weed suppressant ground cover for the vacant allotments has been passed to Cllr Bierer who will update re his findings.
- The first treatment of the Mares Tail on the allotment has been completed. Clerk pointed out that the rubbish was still on the allotment, the contractor has returned to remove.
- A letter has been sent to the new tenant of allotment 1b re the adjacent building with the Councils proposal for a solution to the issue.

**161024** **To begin initial discussions about the proposal by the Chairman of Frampton on Severn Parish Council, and supported by the GAPTC, to establish a small group from neighbouring Parish Councils to improve communications and collaborative working.** This would comprise of approximately five local Councils who would then feed information into a larger group with the same aims within the GAPTC mantel. The proposal is in its infancy for both Frampton on Severn PC and the GAPTC, the final format is for future discussion.

**171024** **The GAPTC has launched a new website which is now live.** The Clerk attended online training on the layout and how to use it. Ideally, a Councillor should also be registered to use the site as well as the Clerk. To consider who best should be authorised.

**181024** **To initiate the discussions pre budget and business plan discussion next month.** Councillors to suggest their ideas for consideration at the next two meetings for items to be included in the Budget and Business Plan discussions and what involvement is needed and by who.

**191024** **To consider and judge the entries for the Children's Christmas Poster competition.**

**201024** **To approve amending the start of the meetings to 7:30 pm as from the January 2025 meeting.** This is to accommodate a regular booking at the Memorial Hall every Wednesday from January.

**211024** **To receive notification of the Local Government Services Pay Agreement 2024 - National Pay Award for Clerks and approve.**

**221024** **Date of next meeting 27th November 2024**

**Signed**: *Kay Brown* 24th October 2024

*Members are reminded that the Council has a general duty to consider the following matters in exercising any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*